

# **NUML Executive Development Center**

**Report**  
(2023-24)

**NUML Executive Development Centre (NEDC)** is a platform to enhance and develop the thinking ability, analytical skills, creation and construction of knowledge to develop a holistic skillset that is essential to achieve optimal performance for the organization. NEDC closely works with experienced internal and external faculty members and with seasoned market professionals and consultants to bring in a blend of academic insights and real-world practices. We at NUML are committed to the continuous improvement and capacity building of our faculty, academicians, professionals, and students to keep them up-to-date in their relevant fields. NEDC offers capacity-building programs in two streams, stream- I caters to internal employees and stream II caters to executives from the external market. NEDC – NUML offers development programs for SMEs and Public and Corporate Sector executives. The Centre also works in close collaboration with multiple institutes at national and international levels to open broader avenues of training and development for the faculty, students, and staff members.

The Centre conducted the following training programs and workshops to enhance and develop the capacity and skill set of the participants from July 2023 to June 2024.

#	Training Title	Dates	Duration
1	Training Program on Innovative Teaching & Pedagogy Faculty Development Program Level – II (All Faculties)	Jun 26-28, 2024	3 Days
2	Workshop on Environmental Aspects of Sustainability for Staff and Faculty members	March 12, 2024	1 Day
3	Workshop on Social Aspects of Sustainability for Staff and Faculty members	March 13, 2024	1 Day
4	Workshop on Environmental Aspects of Sustainability for Students	March 14, 2024	1 Day
5	Workshop on Social Aspects of Sustainability for Students	March 15, 2024	1 Day
6	Training Workshop on MS Office & Dashboards for NADRA (Commercial Training Workshop)	Feb 23-24, 2024	2 Days
7	Faculty Development Program Level - I for Newly Hired Faculty (All Faculties)	Jan 29-Feb 2, 2024	5 Days
8	Training Workshop on Preparation & Submission of Research Proposals (FSS)	Dec 13, 2023	1 Day
9	Training Workshop on Preparation & Submission of Research Proposals (FOL & FAH)	Nov 28, 2023	1 Day
10	5-Day on-Campus Training Program Facilitation (Commercial Activity for NADRA)	Nov 6 - 13, 2023	5 Days
11	Training Workshop for Clerical Staff on Administrative Support and Management (Main Campus & All Regional Campuses)	Oct 3, 2023	1 Day
12	Interactive Session on High Order Thinking Skills (HOTS) for MPhil/PhD (All Faculties)	Sep 26, 2023	1 Day
13	2-Day Training Workshop for Placement & Internship Focal Persons (All Regional Campuses)	Sep 14 - 15, 2023	2 Days
14	Faculty Development Program LEVEL - I (Newly Hired & Existing Faculty - All Faculties)	Sep 4 - 8, 2023	5 Days
15	3-Day Training Workshop for MPhil/PhD Supervisors (All Faculties)	Jul 11 - 13, 2023	3 Days

Training on Innovative Teaching & Pedagogy – FDP Level II

Date: Jun 26 - 28,2024

Duration: 3 Days

As a continuous capacity development initiative for existing faculty members, the Professional Development Centre organized a 3-day comprehensive Faculty Development Program LEVEL - II on Innovative Teaching & Pedagogy from Jun 26 - 28, 2024 to provide exposure and refreshers on the latest teaching practices and essentials of teaching in higher education. The program highlighted the importance of assessment strategies and factual feedback, disruptive technology in education, the use & application of AI in education, and the importance of effective communication in today's world.



Mr. Shahid Minhas from SDPI, Dr. Farha Khushid from Fatima Jinnah University & Mr. Zulfiqar Janjua from Bahria University – Islamabad joined us as resource persons for this program.



## Workshop on Environmental Aspects of Sustainability

Date: March 12, 2024

Duration: 1 Day

A workshop on the environmental aspects of sustainability was conducted by ORIC for the faculty and professional staff members of the University, aiming to enhance awareness and foster a culture of sustainability within the institution. The session covered a wide range of topics, including resource conservation, waste management, energy efficiency, and sustainable practices in everyday operations. Participants were introduced to innovative strategies for reducing the university's carbon footprint, along with practical steps for integrating sustainability into both academic and administrative functions. The workshop encouraged collaboration among staff to implement green initiatives on campus and highlighted the role of higher education institutions in leading by example in environmental stewardship.



## Workshop on Social Aspects of Sustainability

Date: March 13, 2024

Duration: 1 Day

The Workshop on Social Aspects of Sustainability conducted by ORIC for staff and faculty members aimed to explore the vital intersection between sustainability and social responsibility. This engaging session focused on understanding how social factors—such as equity, community engagement, and social justice—play a crucial role in the broader context of sustainable development. Through interactive discussions and case studies, participants were encouraged to reflect on their roles in promoting sustainable practices within their academic and administrative functions. The workshop not only highlighted the importance of integrating social considerations into sustainability strategies but also inspired faculty and staff to incorporate these values into their teaching, research, and day-to-day work, ultimately fostering a more inclusive and sustainable campus environment.



## Workshop on Environmental Aspects of Sustainability

Date: March 14, 2024

Duration: 1 Day

A dedicated workshop focusing on the environmental aspects of sustainability was organized for the University students, aiming to educate and empower the next generation of changemakers. The interactive session explored critical issues such as climate change, pollution control, sustainable consumption, and biodiversity conservation. Through group activities, case studies, and expert talks, students gained valuable insights into how individual and collective actions can contribute to a more sustainable future. The workshop emphasized the importance of integrating eco-conscious habits into daily life and academic pursuits, inspiring students to become proactive advocates for environmental responsibility both on and off campus.



## Workshop on Social Aspects of Sustainability

Date: March 15, 2024

Duration: 1 Day

A workshop on the Social Aspects of Sustainability was conducted specifically for the University students, aiming to deepen their understanding of how social equity, cultural inclusivity, and community well-being are integral to sustainable development. The session encouraged students to critically examine social challenges such as inequality, access to education, and human rights, and how these intersect with environmental and economic sustainability. Through real-world examples, collaborative activities, and open dialogue, students explored their potential to contribute to more socially responsible communities. The workshop inspired participants to view sustainability through a people-centered lens, motivating them to advocate for fairness, inclusion, and social cohesion within and beyond the university setting.



## Training Workshop on MS Office & Dashboards for NADRA

Date: Feb 23 - 24,2024

Duration: 2 Days

NUML Professional Development Centre conducted a 2-day experiential workshop on MS Office & Dashboards for NADRA. The program was spread over practical sessions where the participants were exposed to rigorous sessions to practice in groups to ensure the concepts had been well learned.



Mr. Abdul Shakoor CEO, of Lexicon Consultancy, and Dr. Hammad Dilpazir Assistant Professor from the Faculty of Engineering & Computing Numl joined us as resource persons for this training workshop. The program was well received by the participants and they appreciated the remarkable efforts made by the University.



## Faculty Development Program Level - I (Newly Hired Faculty)

Date: Jan 29 - Feb 2, 2024

Duration: 5 Days

As a continuous capacity development initiative for newly hired faculty members, the Professional Development Centre organized a 5-day comprehensive Faculty Development Program LEVEL - I from Jan 29 – Feb 2, 2024, to provide exposure and refreshers on the latest teaching practices and essentials of teaching in higher education. The program highlighted the importance of assessment strategies and factual feedback, paper setting and rubric development, and the importance of effective communication in today's world.



Dr. Hina Shahab (Asst. Prof), Dr. Saira Nudrat (Asst. Prof), Dr. Ata Ullah (Assoc. Prof), Dr. Mariam Din (Asst. Prof), Dr. Nadeem Talib (Prof.), Dr. Abdul Wahid (Asst. Prof) joined us as resource persons of this comprehensive faculty training program.



## Training Workshop on Preparation & Submission of Research Proposals for Faculty of Social Sciences

Date: Dec 13 – 2023

Duration: 1 Day

NUML Professional Development Centre arranged a 1- day workshop on the Preparation & Submission of Research Proposals, the program highlighted the areas that are critical for the submission of research proposals. Dr. Humaira Shahbaz from NUML joined us as a resource person for this workshop.



## Training Workshop on Preparation & Submission of Research Proposals for Faculty of Social Sciences for Faculty of Languages & Faculty of Arts & Humanities

Date: Nov 28 – 2023

Duration: 1 Day

NUML Professional Development Centre arranged a 1- day workshop on the Preparation & Submission of Research Proposals, the program highlighted the areas that are critical for the submission of research proposals. Prof. Dr. Safer Awan from NUML joined us as a resource person for this workshop.





## 5-Day on-Campus Training Program Facilitation

Date: Nov 6 - 13, 2023

Duration: 5 Days

NUML Professional Development Centre collaborated with NADRA to provide them with state of the art facility for the 5-day training program at NUML. It was a great experience and an opportunity for participants to learn in a conducive environment. The participants and NADRA management team praised the efforts of the NUML team and this collaboration also led to other training interventions for NADRA.



## Training Workshop for Clerical Staff on Administrative Support and Management

Date: Oct 3, 2023

Duration: 1 Day

As a capacity-building initiative, the Numl Professional Development Centre arranged a 1- day training program for the clerical staff to update them with effective tools and techniques to perform their roles productively. This program highlighted that our administrative staff plays a vital role in day-to-day activities at Numl so they need to be equipped with how the processes work, university policies, work ethics, digital record keeping and awareness of online platforms, professional way of noting & drafting and basics of IT & automated systems. The program was well received by the participants and management team.



Mr. Imran Ahmed, AD R&SI, Mr. Rizwan Ali, DD Admin, Mr., Asif Ali, AD HR, and Ms. Saima Sherani, AD IT joined us as resource persons for this training session.

## Interactive Session on High Order Thinking Skills (HOTS) for MPhil/PhD Supervisors

Date: Sep 26, 2023

Duration: 1 Day

An interactive workshop was organized by Numl Professional Development Centre to expose faculty members from all faculties to have a refresher on High Order Thinking Skills (HOTS) as well as to gain some new and insightful concepts. Prof. Dr. Riaz Shad joined us as a resource person for this interactive workshop.



## 2-Day Training Workshop for Placement & Internship Focal Persons

Date: Sep 14-15, 2023

Duration: 2 Days

Numl Professional Development Centre organized a 2- day workshop for all the placement center coordinators from all regional campuses of NUML. They joined us at the main Campus – Islamabad and I also provided them an opportunity to work with the focal persons at the main campus NUML. The program emphasized the Strategic Initiatives and HEC Requirements for Placement Offices and Activities in Higher Education Institutions and Motivation & Outcomes of Alumni and Placement Centers for Higher Education Institutions to Develop University Rankings, Branding, Academia, and Corporate Linkages along with other topical themes.



## Faculty Development Program LEVEL – I (Existing & Newly Hired Faculty)

Date: Sep 4 -8, 2023

Duration: 5 Days

As a continuous capacity development initiative for newly hired faculty members, the Professional Development Centre organized a 5-day comprehensive Faculty Development Program LEVEL - I from Sep 4 - 8, 2023, to provide exposure and refreshers on the latest teaching practices and essentials of teaching in higher education. The program highlighted the importance of assessment strategies and factual feedback, paper setting and rubric development, and the importance of effective communication in today's world. Dr. Atif Bilal, Senior Lecturer from Bristol Business School England, Mr. Khurram Elahi from PIDE, Prof. Dr. Safer Awan, Dr. Hina Shahab (Asst. Prof), Dr. Saira Nudrat (Asst. Prof), Dr. Ata Ullah (Assoc. Prof), Dr. Mariam Din (Asst. Prof), Dr. Nadeem Talib (Prof.), Ms. Saima Sherani AD IT joined us as resource persons of this comprehensive faculty training program.



### 3-Day Training Workshop for MPhil/PhD Supervisors (All Faculties)

Date: Jul 11 -13, 2023

Duration: 3 Days



A comprehensive training workshop was arranged by the Numl Professional Development Centre for the MPhil / PhD SUPERVISORS (All Faculties) to refresh on the techniques and management tools to help the supervisees in their best capacity. The program focused on the topical themes of the Role of a Supervisor and Research Degree Students, Stages of Managing and Monitoring Research, Policy & Regulations & Selection of Appropriate Topics for MPhil / PhD Thesis. The program was well received by the faculty members and they appreciated the effort of the NEDC team.

Prof. Dr. Zahid Iqbal (Dean FMS), Dr. Rizwana Abbasi, Associate Professor Numl, Dr. Muhammad Uzair, (Director DASR), Prof. Dr. Safer Awan (Dean FAH), and Dr., Wajeaha Shahid (HoD Education) joined us as resource persons for this training



workshop.

